



WYŻSZA SZKOŁA HANDLU I USŁUG
W POZNANIU

Approved by the resolution
of the
Senate of the University of Commerce and
Services (WSHIU) in Poznań
of 30 September 2019
No 50/2019

STUDENT COUNCIL REGULATIONS

OF THE UNIVERSITY OF COMMERCE AND SERVICES IN POZNAŃ

Chapter 1
GENERAL PROVISIONS

Art. 1

All students of full-time and part-time first-cycle and second-cycle studies, as well as long-cycle Master's studies conducted by the University of Commerce and Services in Poznań, hereinafter referred to as the University, shall form the Student Council of the University of Commerce and Services, hereinafter referred to as the Council.

Art. 2

The Council operates pursuant to Act of 20 July 2018 – the Law on Higher Education and Science (Journal of Laws 2018, item 1668), hereinafter referred to as the Act, the Statute of the University of Commerce and Services, hereinafter referred to as the Statute of the University, and these Regulations.

Art. 3

These Regulations define the structure and functioning of the bodies of the Student Council.

Art. 4

1. The Council shall act through its bodies.
2. The bodies of the Council shall take part in the implementation of the tasks of the University, within the scope resulting from the provisions of the Act, the University Statute and these Regulations.
3. The elected bodies of the Council shall be independent, apolitical and sole representation of all WSHiU students, regardless of their organisational affiliation.
4. The position of the Council, expressed within its competence, shall be authoritative for the University authorities and external persons and institutions.
5. The Student Council shall deal with student affairs, including student welfare issues and cultural activities at the University.

Art. 5

1. In performing its tasks, the Council shall use the premises and facilities of the University after obtaining consent of its authorities.
2. The scope of use of the University's resources must be agreed with the competent authorities of the University and must not cause any difficulties in the functioning of the University.

Art. 6

1. The activities of the Council shall be financed by the University.
2. The Council may finance its activities from external financial or material resources.

Art. 7

For the performance of their tasks, the bodies of the Council may establish standing or ad hoc Committees and Agendas which may carry out cultural, sporting, tourist, advertising, information and publishing activities.

Chapter 2 THE BODIES OF THE COUNCIL

Art. 8

1. The bodies of the Council shall include:
 - Student Government Board,
 - Chairperson of the Student Government Board,
 - Ad hoc committees appointed by the Board or the Chairperson of the Board.

Art. 9

1. Student Government Board, hereinafter referred to as the Board, is a legislative body of the Council.
2. The term of office of the Board shall last one year and shall start with the first meeting convened no later than 30 days after the beginning of the academic year, and shall end with the first meeting of the Board of the next term of office convened by the outgoing Chairperson of the Board.
3. The Board shall consist in:
 - 1) Chairperson
 - 2) 1-2 Deputy Chairperson(s)
 - 3) Secretary
 - 4) Members (minimum five)
4. The Board shall be elected in accordance to the procedure laid down in Chapter 3 of these Regulations.
5. If the mandate of a member/members of the Board expires during the term of office, the Board shall work in a composition reduced by the number of persons whose mandate/mandates have expired.

Art. 10

1. The Board shall take decisions and express its opinion in the form of a resolution.
2. Resolutions of the Board are binding for all bodies of the Council, unless the content of the resolution provides otherwise.
3. The tasks of the Board include:
 - 1) Representing all students before the University authorities and outside the University,
 - 2) Expressing opinions on all matters relevant to the University and students, within the scope resulting from the University Statute and other applicable regulations,
 - 3) Electing the Chairperson, Deputy Chairperson(s) and Secretary of the Board,

- 4) Electing and dismissing student representatives, in the number specified in the University Statute, to the University Senate,
- 5) Appointing and dismissing ad-hoc committees and agendas and their Chairpersons,
- 6) Developing scientific, cultural, sporting and tourist activities,
- 7) Dealing with welfare issues of the students,
- 8) Preparing and implementing the budget of the Council,
- 9) Decision-making on the distribution of funds obtained from own activities,
- 10) Adopting Regulations and amendments thereto,
- 11) Electing candidates for the Material Assistance Committee and the University Disciplinary Committees,
- 12) Supervising and verifying decisions of other bodies of the Council that are contrary to law,
- 13) Other matters supporting the performance of tasks of the Council.

Art. 11

1. The Board shall adopt substantive resolutions by an absolute majority of votes in the presence of at least half of its members as provided by the Regulations.
2. The Board shall adopt resolutions on human resources matters by an absolute majority of votes in a secret ballot in the presence of at least half of its members as provided by the Regulations.

Art. 12

1. A member of the Board shall:
 - 1) Take an active part in the meetings of the Board,
 - 2) Act in accordance with the resolutions of the Board and these Regulations.

Art. 13

At its first meeting, the Board shall elect Chairperson, Deputy Chairperson(s) and Secretary from among its members.

Art. 14

1. The responsibilities of the Chairperson of the Board shall include:
 - 1) Representing the Board,
 - 2) Convening meetings and directing the work of the Board,
 - 3) Ensuring that the bodies of the Council observe the provisions of these Regulations and other legal regulations,
 - 4) Cooperating with the bodies of the WSHiU and submitting conclusions and opinions formulated by the Board,
 - 5) Supervising the execution of resolutions of the Board,
 - 6) Issuing opinions and formulating conclusions on the activities of the Board,
 - 7) Appointing and dismissing ad hoc Committees and Agendas,
 - 8) Supervising the activities of Committees and Agendas appointed by the Board on an ongoing basis.
2. The Chairperson shall be accountable to the Board for his work.

Chapter 3 ELECTION

Art. 15

1. Election to the bodies of the Council shall be secret, universal and equal.
2. The term of office of a member of a body of the Student Council shall be 1 (one) year.
3. Every student of the University has voting rights.
4. Every student named in Section 3 who has agreed to stand as a candidate and has submitted a list with the support of at least 10 (ten) eligible voters to the Election Committee shall be eligible to stand for election, except a student who is:
 - 1) subject to a valid disciplinary penalty of suspension,
 - 2) taking a dean's leave.
5. The election should take place by the end of the academic year.
6. The election campaign shall begin two weeks before the election day and end one working day before the election itself.

Art. 16

1. The election shall be organised and supervised by the Election Committee appointed by the Board.
2. The Election Committee shall consist of five persons who are not candidates for the Board, but are students of the University.
3. The Election Committee is obliged to: announce the date, supervise the conduct, and announce the results of the election.
4. The Board shall appoint the Election Committee by the end of May of the current academic year.
5. The Election Committee shall announce the results no later than one week after election day.

Art. 17

1. Within 7 (seven) days of the announcement of the election results, the Election Committee may file a protest against violations of election rules.
2. A minimum of 10 (ten) openly acting voters may file a protest.
3. The Election Committee shall consider the protest within three days of its filing.
4. Decisions on the outcome of the protest procedure shall be delivered by the Election Committee to the persons concerned.
5. In the case of election nullification, the Election Committee shall hold a new election no later than two weeks after the nullification.

Art. 18

An early expiration of the mandate of a member of the WSHiU Student Council body shall take place in the case of:

- a) removal from student register,
- b) graduation,
- c) waiver of mandate,
- d) death.

Chapter 4

ADOPTION AND AMENDMENT OF STUDENT COUNCIL REGULATIONS

Art. 19

1. Adoption and amendment of Student Council Regulations shall be made by a Resolution of the Board adopted by qualified majority, cast in the presence of at least half of the members of the Board, as provided by the Regulations.
2. Proposals for the amendment of Regulations may be made by:
 - a) University students in the number of no less than 20 (twenty) persons,
 - b) Members of the Board.

Chapter 5

FINAL PROVISIONS

Art. 20

These Regulations were approved by Resolution of the Senate No. 50/2019 of 30 September 2019.